

TERMS OF REFERENCE FOR HIRING EXPERTS

REFERENCE: EP/0020/19

Position: ISPS&PFSO and Maritime Safety and Security Procedures expert
Activity: 1st International Ship and Port Security Officer & Port Facility Security Officer Course and Study Visit to Spain

Term: 23 working days

Location: Yangon, Myanmar, Madrid and Alicante, Spain.

Start of the provision of services: 17th April 2019

Training dates: From 22nd April to 17th May 2019

1 BACKGROUND

FIIAPP F.S.P. is a not-for-profit public sector foundation whose activities, characterised by the absence of a profit motive and the search for the general interest, fall within the sphere of international cooperation aimed at institutional modernisation, the reform of Public Administrations and strengthening democratic governance.

The European Union, EU, is strongly committed to support Myanmar's efforts towards openness and modernisation of its public sector and since 2011 has supported Myanmar authorities on its historic reform path which aims at establishing a full-fledged democracy and implanting a Rule of Law system.

Recently, the EU Delegation in Myanmar has delegated to FIIAPP the implementation of the "Support to the reform of the Myanmar Police Force" project (MYPOL), whose aim is to contribute to a more preventive, balanced and professional approach of law enforcement agencies, based on international best practices and respect for human rights.

The present project is built upon the achievements of the previous EU police project that ended in September 2015 and paved the way by introducing some key dimensions such as Community policing, Legal accountability, Parliamentary oversight, and Crowd Management. Furthermore, the action is part of the EU development support to Myanmar in the area of Governance / Rule of Law, which is one of the four priority areas outlined in Council Conclusions (June 2016) as well as in the Multiannual Indicative Programme (2014-2020) for Myanmar/Burma.

The action aims at supporting these efforts in the most effective way possible by providing assistance to an overall reform to the MPF, so that it can increasingly take on the task of a public service agency.

The strategic objectives of the project are:

- Improving the overall institutional capacity of the MPF;
- Making the MPF a more service-oriented police service;
- Improving the political, legal and public accountability of the MPF;
- Developing an effective project management system.

In relation to the Crowd Management component, the projects aims to strengthen the capacities of the MPF to manage different types of crowds in accordance with international human rights standards, as part of the overall objective of a more service-orientated police (Result 2, Sub-Result 2.2, Description of Action).

2 PURPOSE

2.1 GENERAL OBJECTIVE

Support FIIAPP and the Key Expert (KE) in charge of the Crowd management component of the project providing trainings in riot control and crowd management related issues to improve the performance of the Myanmar Police Force, in line with activities established in the Description of the Action and the overall goals of the project.

2.2 SPECIFIC OBJECTIVE

Increase and strengthen skills and knowledge through an operational training on several subjects related with Crowd Management and Maritime Police for MPF officers with capacity to train the officers under their command or their fellow officers in their respective Maritime Police Stations. The 200 hours Train the Trainers will cover the following areas:

- VBSS Visit Board Search and Seize operations in ships
- First Responder Basic Medic Skills
- Safety and Security Operations in ships and Port facilities
- International Certificate for Ship and Port Facilities – Port Facilities Security Officers
- Combined Safety and Security Operations at Ports, on board, air supported and RPAS supported

3 DESCRIPTION OF THE SERVICES TO BE PROVIDED

3.1 Main functions

- Participate as Trainer in the 1st International Ship and Port Security Officer & Port Facility Security Officer Course and the Study Visit to Spain.
- Perform the training organized by the KE in Crowd management and under his direction.
- Perform liaison duties and facilitation for study visits, meetings with authorities and institutions related with the second phase of the course in Spain.
- Monitoring the quality of the subjects provided by external agents, as well as the practical exercises conducted during the second phase of the course in Spain.
- Participate in meetings with the rest of the STE to improve the quality of the training and helping them in their process of adaptation to the new developed SOPs.
- Provide inputs and suggestions to the KE to improve the quality of the activities within the areas of responsibility of the project.
- Report to the KE and provide a complete report of every activity performed for FIIAPP.
- Make recommendations for improvement in any area when a flaw or dysfunction is found out.

a. Requirements

The above requirements are mandatory. In addition, profiles that exceed these requirements will be evaluated proportionally, as shown in the following table in Section 4.

- At least 5 years of experience as Law Enforcement Officer.
- At least 7 years of experience as firefighter or similar position related with safety procedures.
- Licensed professional diver
- Licensed technician in maritime transport, following STCW-95 standards of International Maritime Organization.
- Training in Emergency and Risk Prevention
- Working proficiency in English language

- Excellent professional, communication and training skills

b. Merits

- More than 10 years of activities performed as firefighter or similar position related with safety procedures.
- Expert certification in First Aid in sea environment
- Actions deployed at international level, especially in underdeveloped countries is an asset.
- Previous activities as trainer in Myanmar, preferably under MYPOL project.

4 CRITERIA SCORING

The requirements listed below will be evaluated through the information provided in the CVs.

Merits to evaluate Main Expert 1	Scoring	Maximum score
More than 10 years of activities performed as firefighter or similar position related with safety procedures.	10 years: 20 points > 11 years 40 points	40 points
Expert certification in First Aid in sea environment	10 points if certification available	10
Actions deployed at international level, especially in underdeveloped countries is an asset	7 points per action	35 points
Previous activities as trainer in Myanmar, preferably under MYPOL project.	5 points per action	15 points
Maximum total		100 points

The proposals will be evaluated according to their technical content.

For technical scoring, scores will be given according to the evaluation of the various criteria appearing in the table.

5 TERM OF AWARD AND FORMALISATION

The contract will be awarded at the latest 12th of March 2019.

The contract formalisation document will be issued within 7 working days from the award.

6 DURATION

The contract will have a time of duration from its signature until the end of the service activity implementation above mentioned.

The contract will be subject to final decision by the financial organisation that will fund the project, so this offer does not contain a commitment to contract.

7 PRESENTATION OF PROPOSALS

Interested applicants who meet the requirements defined in these Terms of Reference may send their **CV in English** to María Ayllón, indicating on the title in the subject "Planning expert": maria.ayllon@fiiapp.es

Deadline for receipt of applications: 26th of February 2019 at 11hs (local time in Madrid).

Any complaints regarding these Terms of Reference may be addressed to the Contracting Authority.